



MINUTES LVEC Board Meeting

Date & Time: October 17, 2024, 7:00 p.m.

Location: Zoom

Participants:

Christine Gerveshi (SWE, IEEE) – Chair	Navjot Sandhu (IEEE) – Webmaster
Mary Rooney (PSPE) – Vice Chair	Dave Toler (SAE) – Corporate Governance Director
Mike Fries (ASME) – Treasurer	Ricki Wagner (ASQ) – Past Chair
Steve Ressler (ASCE) – Secretary	

1. Call to Order – Meeting was called to order at 7:00 p.m.

2. Previous Meeting Minutes

- The minutes of our September meeting were reviewed and unanimously approved.

3. Treasurer's Report

- Mike reported:
 - Current balance in our money market account: \$20,224.97
 - Current balance in our checking account: \$500.66
 - The breakout of these funds to LVEC Operations and STEM is \$12,314.19 and \$8,411.44, respectively.
 - All interest earned by our money market account is currently being placed into the STEM fund.
- The Treasurer's Report was unanimously approved, with the caveat that **Mike should resolve the \$600 discrepancy prior to our next meeting.**
- Mike sent out dues invoices to all member societies. ASCE, ASME, and IEEE have paid.
- Dave reported that our request for PA tax exempt status was disapproved.

4. Old Business

4.1 Banquet planning:

- Based on a review of the Lehigh catering menu, the committee decided on menu choices for the banquet.
- The committee decided on the following registration costs for the banquet:
 - Platinum sponsorship - \$750 (increase of \$50 over last year)
 - Gold sponsorship - \$550 (increase of \$50 over last year)
 - Silver sponsorship - \$300 (same as last year)
 - Bronze sponsorship - \$100 (same as last year)
 - Individual registration (early) - \$60 (increase of \$10 over last year)
 - Individual registration (late) - \$70 (increase of \$10 over last year)

- Student registration - \$25 (same as last year)
 - Sponsor a student - \$25 (same as last year)
- As we did last year, we will offer a \$200 discount to each LVEC member society for a Gold or Platinum sponsorship.
- **Chris will update the banquet flyer.**
- **Nav will update the EventBrite site.**
- Mary reminded everyone that the deadline for Engineer of the Year and Young Engineer of the Year nominations will be December 15.

5. New Business

5.1 Steve discussed ASCE's new educational outreach program, which involve presenting 8 screenings of ASCE's new film "Cities of the Future" to local elementary, high school, and middle school students at ArtsQuest in December.

- Steve requested a \$500 donation from the LVEC STEM fund to support transportation costs for this project. The committee unanimously approved this request.
- **Steve will send a follow-up request to Mike to document the donation.**
- **Steve will send a solicitation for project volunteers to all committee members. Steve requests that committee members share this request with their societies.**

6. Our next meeting was not scheduled.

7. Adjournment - Meeting was adjourned at 8:30 p.m.